

## MEDICAL VOLUNTEER POSITIONS

**ALL MEDICAL VOLUNTEERS MUST FIRST CONTACT ROLAND SCHMIDT FOR ACCESS PASSWORD.** Please e-mail him at [Roland.Schmidt@bellin.org](mailto:Roland.Schmidt@bellin.org) with the following information:

*Name,*

*Credentials*

*Brief work experience*

*Contact phone*

*Volunteer area of interest*

**For detailed description of volunteer areas, see below**

**Job Title: Back to the Road Crew/Children's Run/Triumph Mile – First Aid**

Shift Date: Friday, June 9

Shift Hours: 3:45 – 7:30 pm

Report to: Astor Park – Medical Tent near Finish Line on Roosevelt Ave

Required credentials: EMT, LAT, RN, or equivalent medical training. Students accepted with approval of medical coordinator.

Must be comfortable working alone in medical situations.

Description: Provide first aid and medical care for participants in three events: Back to the Road Crew, Triumph Mile and Children's Run.

**Job Title: First Aid – Astor Park**

Shift Date: Saturday, June 10

Shift Hours: 6:45 – 11:00 am

Report to: Medical Tent in 725 S Webster Parking Lot for medical meeting. Will relocate to Astor Park after meeting.

Requirements: Required credentials include EMT, LAT, RN, or equivalent medical training. Emergency room experience a plus. Students accepted with approval of medical coordinator.

Job Description: Provide basic and advanced medical care to participants and spectators.

**Job Title: First Aid – Bike Patrol (Children's Run)**

Shift Date: Friday, June 9

Shift Hours: 4:00 – 7:00 pm

Report to: Astor Park – Medical Tent near Finish Line on Roosevelt Ave

Required credentials: LAT.

Job Description: Ride a bicycle alongside the runners, watching for down participants. Provide first aid assistance to anyone along the course. Two way radios will be provided to facilitate communication with the Medical Coordinator.

Job Title: **First Aid – Bike Patrol (10K)**

Shift Date: Saturday, June10

Shift Hours: 6:45 – 11:00 am

Report to: Medical Tent in 725 S Webster Parking Lot for medical meeting.

Required credentials: LAT.

Job Description: Ride a bicycle alongside the runners, watching for down participants. Provide first aid assistance to anyone along the course. Two way radios will be provided to facilitate communication with the Medical Coordinator.

Job Title: **First Aid – Main Medical Tent**

Shift Date: Saturday, June10

Shift Hours: 6:45 – 11:00 am

Report to: Medical Tent in 725 S Webster Parking Lot for medical meeting.

Required credentials include EMT, LAT, RN, or equivalent medical training. Emergency room experience a plus. Students accepted with approval of medical coordinator.

Job Description: Provide basic and advanced medical care to participants and spectators at finish line Main Medical tent.

Job Title: **First Aid – Main Medical Tent, Registration**

Shift Date: Saturday, June10

Shift Hours: 6:45 – 11:00 am

Report to: Medical Tent in 725 S Webster Parking Lot for medical meeting.

Requirements: MUST BE A CURRENT BELLIN EMPLOYEE WITH REGISTRATION EXPERIENCE.

Must be cleared by Roland Schmidt to work this position. Contact him at [Roland.Schmidt@bellin.org](mailto:Roland.Schmidt@bellin.org)

Job Description: Responsible for capturing demographic information (via bib number when available) on any participant, volunteer or spectator entering the main medical tent. Main medical registration staff are expected to provide excellent, professional customer service as well as maintaining patient confidentiality and privacy.

Job Title: **First Aid – Medical Scribe**

Shift Date: Saturday, June10

Shift Hours: 6:45 – 11:00 am

Report to: Medical Tent in 725 S Webster Parking Lot for medical meeting.

Required credentials: Medical student, nursing student, athletic training student.

Job Description: Chart patient progress in the Main Medical Tent and the Astor Park first aid station. Assist with medical procedures as qualified.

Clean up first aid station when finished.

Job Title: **First Aid – On Street Medical**

Shift Date: Saturday, June 10

Shift Hours: 6:45 – 11:00 am

Report to: Medical Tent in 725 S Webster Parking Lot for medical meeting.

Required credentials: LAT or athletic training students.

Job Description: Monitor the pre-finish line and post-finish line street areas, watching for down participants. Provide first aid assistance to anyone or call for a wheelchair assistant when necessary.

Job Title: **First Aid – Sag Wagon**

Shift Date: Saturday, June 10

Shift Hours: 7:00 – 11:00 am

Report to: Medical tent in 725 S Webster Parking Lot for medical meeting.

Required Credentials: Medical student, nursing student, athletic training student.

Job Description: Ride in the Sag Wagon and provide medical assistance if necessary.

Job Title: **First Aid – Water Station**

Shift Date: Saturday, June 10

Shift Hours: 7:00 – 11:00 am

Report to: Assigned Water Station:

#1 St. Matt's Church on Webster Ave.

#2 East River Dr./Heyden Ln.

#3 540 St. Joseph St. (North side of street)

#4 Libal St./Kalb St. (Miracle Field)

#5 1129 S. Clay St. (near corner of Clay/Grignon)

Required Credentials: EMT, LAT, RN, or equivalent medical training. Students accepted with approval of medical coordinator.

Job Description: Must be comfortable working alone in medical situations. Job activities involve providing basic first aid at a water station on the course. Two way radios will be provided to facilitate communication with the Medical Coordinator during the event. On course medical staff are expected to help clean up water station and street when all participants have passed by.

Job Title: **First Aid – Wheelchair Assistant**

Shift Date: Saturday, June 13

Shift Hours: 6:45 – 11:00 am

Report to: Medical Tent in 725 S Webster Parking Lot for medical meeting.

Required credentials: Medical student

Job Description: Assist in transport of participants into the Main Medical Tent if necessary.